

MINUTES FOR:	Executive Council meeting	
DATE/TIME:	Wednesday, April 13, 2016 at 6:00 pm.	
LOCATION:	Sheraton Parkway Conference Center – Markham Room	
IN ATTENDANCE:	<p>Ian Press – President Jim Woolley – Past President Jennifer Knox – Vice President Tim Lowe – North Region Patty Johnson – Metro Region Rob Thompson – South Region Shawn Morris – Central Region Michele Van Bargaen – West Region Linda de Jeu – East Region Barry Mutrie – Member at Large Dale Huddleston – Member at Large</p> <p><u>Regrets</u> Jim Costello – CODE Jamie McKinnon - CODE</p>	<p><u>Staff</u> Donna Howard – Executive Director Shamus Bourdon - Assistant Director Lex Fogel – Assistant Director Devin Gray – Communications Coordinator Peter Morris – Special Projects Coordinator Brian Riddell – Special Projects Coordinator Diana Ranken – Special Projects Coordinator Jim Barbeau – Special Projects Coordinator Beth Hubbard – Office Administrator/Recording Secretary</p>

AGENDA ITEM	ACTIVITY / MOTION	RESPONSIBLE
1. Approval of the Agenda	<p>Motion – “The Executive Council approves the agenda as presented.” Mover: Barry Mutrie Second: Dale Huddleston Carried</p>	
2. Adoption of Minutes – February 5, 2016	<p>Motion – “The Executive Council adopts the minutes from February 5, 2016.” Mover: Jim Woolley Second: Linda de Jeu Carried</p>	

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<p>3. Business Arising</p>	<p>a) CIAAA proposal & Decision – Ian Press The previous proposal for this program was \$50 per school. The consensus was support for the program but did not support the \$50 fee per school.</p> <p>A new proposal for the CIAAA model was provided to the Executive Council. (Refer to attached)</p> <p>Highlights of the new proposal are:</p> <ul style="list-style-type: none"> • No up-front cost of \$50 per school • Risk of program is shared between CIAAA and OFSAA • Professional development for school athletic director/person coordinating athletics which addresses the gap in support for the athletic director noted in the strategic plan. • OFSAA will have control over the Ontario program • CIAAA will cover cost of training Ontario instructors. OFSAA pays travel expenses to the course. • The cost to take the course is \$99 per person for members/\$150 non-members. • The risk is \$25,000 for one year. OFSAA would need to run 40 courses with 20 people per course to receive \$26,000 in revenue to put towards the cost to run the courses (additional staff person to coordinate the program/miscellaneous expenses/travel and accommodations for instructor training.) • Hire additional project based coordinator to market and implement the program • Training for 6-8 people to be trained as instructors at the June CIAAA conference. • The program would be evaluated after one year to review whether to continue or alter the program. • Courses to start in Ontario September 2016. <p>Motion: “The Executive Council approves the new CIAAA proposal as presented.” Mover: Jim Woolley Secunder: Michele Van Bargaen CARRIED</p> <p>b) New Eligibility Rule – Donna Howard This is the first year since the new eligibility rule has been in effect. The rule was put in place to prevent teams using grade 8 players for exhibition games to recruit to teams as well as transfer students being used during the season to eliminate teams who were</p>	

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	<p>qualifying for OFSAA.</p> <p>Many situations arose this fall that caused teams to be ineligible. People were looking for situations to report and the timing of these situations were very close to championships. The situations require extensive investigation and follow up.</p> <p>The office received many calls about “how this rule is taking away opportunity for participation of students who have no control over decisions their coaches and/or other athletes make”.</p> <p>The rule only applies to team sports but not sports with a team component.</p> <p>Donna asked for feedback from the Executive Council on whether the intent of this rule is being followed:</p> <ul style="list-style-type: none"> - Based on the number of teams across the province, receiving only a handful of situations is a good indicator the rule is being followed. - Need to track how many of these situations are happening and have a review process. - Suggestion to have associations sign off on team eligibility. - Staff need to look at ways of tweaking the process when these situations arise. - Add the Review of Eligibility rule to the agenda of the June Executive Council meeting. <p>c) Ministry of Education – Donna Howard</p> <p>Donna received a call from the Deputy Minister’s office that CODE had recently met with the Deputy Minister and had a number of issues.</p> <ol style="list-style-type: none"> 1. Additional CODE Rep – explained the motion put forward by the Executive Council to be voted on at the AGM. 2. OFSAA website French translation – Advised them that the cost is huge to have the website constantly updated in French. Donna asked the Ministry for suggestions. CODE would be interested in partnering with OFSAA to make it happen. 3. Transgender policy <p>Additionally there will be a meeting with the Ministry of Education to discuss concussion guidelines.</p> <p>d) Safety Guidelines – Donna Howard</p> <p>Donna met with OPHEA who wanted our thoughts on training for the safety guidelines. Donna told them they need to look at online options for teacher coaches because cost and release time will be a big factor. Donna suggested OFSAA partner with OPHEA to present the options to school boards. OPHEA met with OSBIE and there wasn’t any discussion about coach liability. Right now the guidelines are only recommendations and we do not know how they will be perceived in a court of law.</p>	<p>Staff</p> <p>Executive Council</p>

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	<p>Shamus is working with OPHEA and the Coaches association of Ontario (CAO) to put something on our website as a tool to use when choosing certification courses. OFSAA's role is to inform and advise.</p> <p>e) Injunction update – Donna Howard Donna met with OFSAA's lawyer, Steve McDonald last week and discussed the progress. Nothing has happened so Steve has written a letter asking whether they are going to move forward. He hasn't received a reply to date. He has a colleague in his practice who is bilingual who would be the best person to work on this when the time comes. Suggestion by Executive Council – if our French CODE Rep is in place, let him deal with it.</p>	
4. Reports	None	
5. Administrative & Financial	<p>a) Financial report – Donna Howard The 2015-16 budget is on target as of April 1st, 2016 to what has been projected and budgeted. <u>Items of Note:</u> Under Programs and Events, Line 26 Championships, we will be looking to see what the OFSAA share will be by year's end with the new structure of the hosting fee and participation fee. We had budgeted \$42,000 and it is projected to be \$28,150. The participant fee (Line 24) was budgeted at \$35,000 but it is projected to be \$51,000. The Ministry of Education (Line 16) has provided OFSAA with an additional \$50,000 to be put towards the travel grant and KidSport programs.</p>	
6. Correspondence	<p>a) Code of Conduct – Spectator – Lexy Fogel In the last few years we have seen inappropriate behavior increase at championships. One such instance was a parent was verbally abusive to a student linesman. A letter was sent to the Principal and the feedback from the Principal was very positive, but the message needs to be delivered again. <u>Solution:</u> Behaviour will be addressed at the coaches meeting with the coaches and the officials to determine what the consequences will be of inappropriate behavior at the championship. The Convenor Manual will provide convenors with "best practices". The Code of Conduct poster will be sent out with the bulletin to all schools again.</p>	staff
7. New Business	<p>a) Prep Teams – Donna Howard Donna has received many calls about our policy with Prep teams and needs some clarification on 3</p>	

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	<p>cases.</p> <p>1. Football – Peel DSB signed an agreement with Football North Canada to choose top football players to register at Clarkson SS to take part in a football prep program and school courses. Clarkson is a regular high school and has a regular football program as well as a prep team. Student are full time students registered at Clarkson.</p> <p>Are these students eligible for other sports in the school if they have been recruited through the football prep team?</p> <p>Rob Thompson noted – it is functioning like a prep school within a high school, so these students are ineligible for OFSAA sports. This is ROPSAA’s rule.</p> <p>This situation needs to be sent to the Transfer Committee for a decision.</p> <p>2. Hockey and Blyth academy. Can a student play for both Blyth Academy and a public high school hockey team?</p> <p>No.</p> <p>3. Ontario Scholastic League – can a team play in an OFSAA championship and a prep league?</p> <p>We need to look at the eligibility of prep leagues outside of OFSAA leagues. This will be put on the agenda at the Reps Council meeting in November for discussion.</p> <p>b) 3 year calendar – Shamus Bourdon Associations are asking for the dates of the calendar. Shamus would like approval of these tentative dates to pass on to associations. Motion – “The Executive Council approves the tentative dates of the calendar as presented.” Mover: Tim Lowe Seconder: Dale Huddleston CARRIED Motion – “The Executive Council approves the start date for the 3 year calendar policy immediately following the AGM.” Mover: Barry Mutrie Seconder: Tim Lowe CARRIED</p> <p>c) Late registrations – Shamus Bourdon During the Fall and winter season we had 16 schools not meet the entry deadline. This affects logistical details for convenors. Shamus would like to impose a late registration fee. Executive Council would like staff to look at putting something in place to bring forward to the June</p>	<p>Transfer Committee</p> <p>Reps Council</p> <p>Staff</p>

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	<p>Executive Meeting.</p> <p>d) Communications package – Donna Howard/Devin Gray This stems from the advocacy group. Devin is putting a communications package together to send out to school boards outlining OFSAA and who we are, along with a couple of research studies that supports the value of the relationship between teacher-coaches and students. The basic message of the communications package is the importance of professional development for our teacher-coaches. This is a good tool for the advocacy committee as well to get access to the Boards of Education to put together a presentation to the school boards.</p> <p>e) AGM – Ian Press Within the order paper, motion #10 deals with the 2/3 majority vote and abstentions. Ian would like to follow the proper process to add an amendment to have this in effect immediately. Ian will speak to Bonnie Glover, Chair of Constitutional Review whether this can be moved to the beginning of the Order Paper.</p> <p>f) Athletic Coordinators – Donna Howard School Board Athletic Coordinators will be meeting tomorrow morning. Their meeting will be led by OFSAA. Jim Woolley and Barry Mutrie will chair the meeting. We need to define the relationship between OFSAA – the Coordinators – Association Representatives. Then the Athletic Coordinators are invited for lunch and to observe at the AGM.</p>	
8. Next meeting	June 20 th , 2016 at the OFSAA office	
9. Adjournment	<p>“Motion to Adjourn”</p> <p>Mover: Barry Mutrie Secunder: Shawn Morris CARRIED</p>	